



Executive Board Meeting
Date: November 8, 2023; Time: 6.30 pm
Locations: MATES MPR

- I. OFFICIAL OPENING OF MEETING
 - A. Call to Order
 - B. Establishment of Quorum
 - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
 - Provide enrichment of students' educational experiences through programs and events.
 - Raise funds to support the educational mission and goals of MATES.
 - Support the teachers and staff through needed purchases.
 - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
 - A. Action Item: Vote to approve minutes from the October 11, 2023 MCN Executive Board Meeting
 - III. FINANCIAL
 - A. Action Item: Vote to approve October payments totaling \$11,448
 - B. Action Item: Vote to approve October deposits totaling \$30,022
 - C. Action Item: Vote to release funds for monthly cash gift of \$300 to the school for the month of November
 - D. Action Item: Vote to release funds for the teachers portion of the APEX Fun Run totaling \$8443.39
 - IV. REPORTS OF OFFICERS
 - A. Presidents' Report
 - i. Holiday dinner location
 - ii. Procedure Updates
 - B. Executive/Assistant Director
 - C. MATES Board Member
 - D. Staff
 - E. Treasurer
 - F. Communications
 - G. Auditor
 - H. Parliamentarian
 - I. Programs
 - J. Fundraising



- i. APEX Fun Run Update: \$83,275.19 gross and \$48,229.61 net
- K. Volunteer Coordinator
- L. PR/Social Media
- M. Technical advisor
- N. Alumni Advisor

- V. NEW BUSINESS
- VI. ONGOING BUSINESS
- VII. ADJOURNMENT