



**Executive Board Meeting**  
**Date: May 10, 2023; Time: 6.30 pm**  
**Locations: MATES**

- I. OFFICIAL OPENING OF MEETING
  - A. Call to Order
  - B. Establishment of Quorum
  - C. Mission Statement

The purposes of this corporation are to provide the following at MATES, in collaboration with the MATES' Administration and Board of Directors:

- Encourage a sense of community between students, families and school.
  - Provide enrichment of students' educational experiences through programs and events.
  - Raise funds to support the educational mission and goals of MATES.
  - Support the teachers and staff through needed purchases.
  - Promote and encourage community service among the students and families through school-wide and community-wide projects and activities.
- II. APPROVAL OF THE MINUTES
    - A. Action Item: Vote to approve minutes from the April 5, 2023 MCN Executive Board Meeting
    - B. Action Item: Vote to approve minutes from May 2, 2023 MCN Executive Board Special Meeting.
  - III. FINANCIAL
    - A. Action Item: Vote to approve April payments totaling \$5,326.31
    - B. Action Item: Vote to approve April deposits totalling \$22,469.94
  - IV. REPORTS OF OFFICERS
    - A. Presidents' Report
      - i. Action Item: Vote to release \$300 monthly cash gift to school
      - ii. Action Item: Vote to release \$4,000 for library funds.
      - iii. Action Item: Vote to release \$750 for core value funds.
      - iv. Action Item: Approve performing arts camera wish list item in the amount of \$5,099.
      - v. Action Item: Vote on proposed bylaw updates.
      - vi. Discuss changing when to release teacher classroom funds.
      - vii. Discuss book fair funds.
    - B. Executive/Assistant Director
    - C. MATES Board Member
    - D. Staff



- E. Communications
  - i. Update on MCN survey
  - ii. Update on End of year video.
- F. Auditor
- G. Parliamentarian
- H. Programs
  - i. Parent empowerment night was a great success.
- I. Fundraising
- J. Volunteer Coordinator
- K. PR/Social Media
  
- V. NEW BUSINESS
  
- VI. ONGOING BUSINESS
  
- VII. ADJOURNMENT